



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

1700 North Main Street
SUFFOLK, VIRGINIA 23434

Gregory A. Whirley
Commissioner

October 15, 2013

Jose Ribeiro, Senior Planner
James City County Planning
101-A Mounts Bay Road
Post Office Box 8784
Williamsburg, Virginia 23187

**RE: WATA Bus Shelter Busch Gardens
Pocahontas Trail (Route 60)
County Plan No. C-0052-2013
James City County**

The District has completed its review of the subject package and received by the VDOT Land Development Office on 10/9/13. Conditional approval of the plans is recommended provided that the shelter is installed a minimum of 10' from the back of curb along Pocahontas Trail so that the shelter will be outside of the clear zone, and that approval is obtained in accordance with Virginia Department of General Services requirements set forth in the Construction and Professional Services Manual.

A Land Use Permit must be obtained from VDOT before any construction is started within State maintained right of way limits or easements. All Land Use Permit Applications must have:

- One (1) set of approved plans
- A copy of this letter
- A check for the Processing Fee in the amount of \$110.00 made payable to Treasurer of Virginia
- Surety in the form of cash, letter of credit or bond in the amount of \$5000.00

Completed Land Use Permit Applications and the required attachments must be mailed to:

VDOT Hampton Roads District
Attn: Land Development
1700 N. Main Street
Suffolk, VA 23434

Additional information about Land Use Permitting, as well as, the required forms can be found at:

<http://www.virginiadot.org/business/bu-landUsePermits.asp>

*An electronic file of the approved plan in PDF format shall be provided for VDOT use.

If you have any questions, please contact me at (757) 925-1594 or tommy.catlett@vdot.virginia.gov.

Sincerely,

Tommy Catlett, P.E.
Area Land Use Engineer
Virginia Department of Transportation
Hampton Roads District